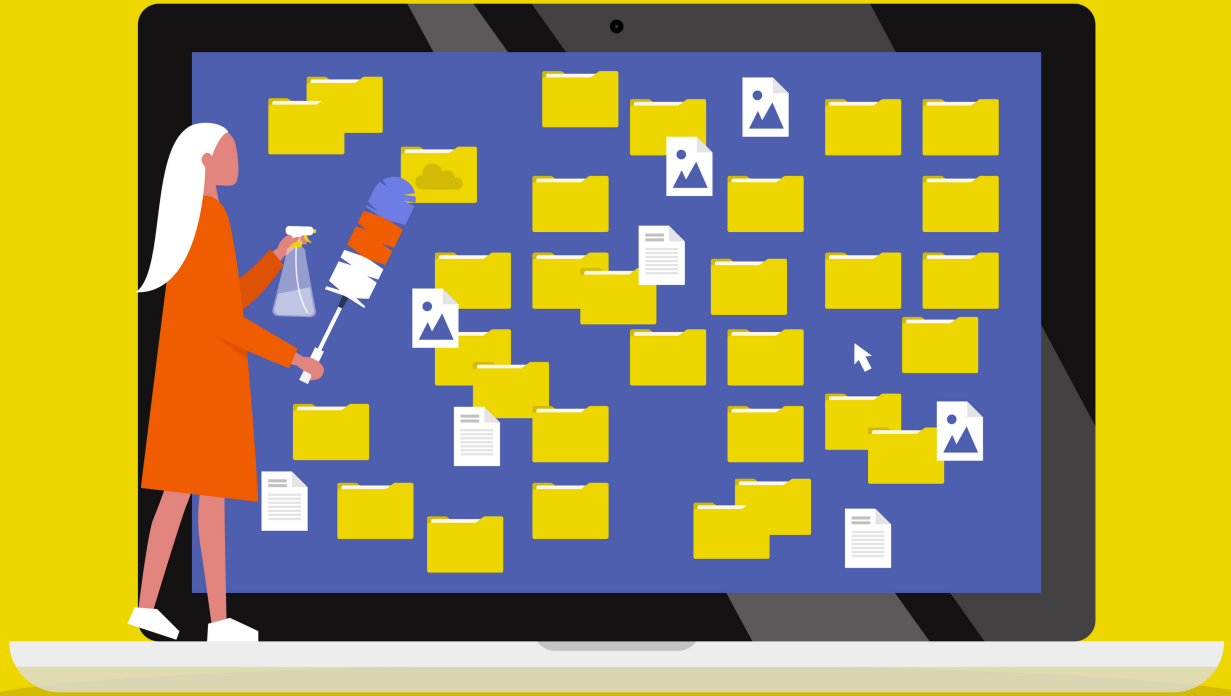# Regional Office of Education #12

INVITES YOU TO

DECLUTTER YOUR DIGITAL LIFE

SEPTEMBER 12   9:00 AM - 11:30 AM
ROE #12 IN OLNEY - REGISTRATION $25

Ever feel like you're drowning in emails, can't find the files you need, or have notes and "to-do" lists all over the place? Let's get you re-centered using a few Google tools and simple strategies for efficient workflows and organization.

Save yourself time for what matters - connecting with your students! We will have built-in time to declutter your digital life during this time. Walk away not feeling like you have one more thing to do, but rather one thing you just did.

407 S. Whittle Ave. - Olney, IL 62450

Go to https://tinyurl.com/4w2d2sx3 to register, or use your mobile